

JOINING INSTRUCTIONS
AIRMEN TRAINING SCHOOL, BELGAUM

1. **Introduction.** We extend a warm welcome to you for your 24 weeks Joint Basic Phase Training at Basic Training Institute in Sambra. Sambra is a small village situated at a distance of 17 Kms from Belgaum Railway Station and is connected with Belgaum City by a State Highway. Our representative will receive you at Belgaum Railway Station.
2. **Aim.** The training at this Institute aims to produce a confident, well-disciplined, self-reliant, physically tough & mentally robust and highly motivated Air Warrior.
3. **Personal Health Requirement.** You are advised to take adequate precautions against Chicken Pox, Jaundice and Pneumonia etc. You are advised to carry adequate drinking water to prevent Jaundice. Drinking water & food items may be taken from authorized sources only to avoid falling sick during course. More than 20 days absence due to sickness during training may lead to back-phasing you to next intake which is scheduled after 6 months.
4. **Personal Safety Requirement.** During rail travel to Belgaum, take all safety precautions like not accepting eatables/drinks/tea from co-passengers, secure your baggage with chains and lock, avoid entraining/detraining when the train is on the move and take care that no spraying by co-passengers to make you incapacitated when you are asleep to steal your luggage and valuables. You are advised not to be in possession of any gold items and other perishable items other than required during journey. Cash in hand may be limited to Rs. 5000/- while reporting to the Institute.
5. **Personal Kitting Requirements.** You are required to bring following personal kit such as Pad locks (Qty-02), Athletic Supporter (Qty-2), White Handkerchiefs (Qty-06), Shaving Pouch (01 Set), Soap Case (Qty-01), Black trousers (Pant) with loop (Qty-02), Black Belt (Qty-02) and Sports Shoes (White) (01 Pair). In addition to these, you are to purchase the following items (approximate cost is mentioned against each item) on your arrival at Airmen Training School, Belgaum: -(a) Steel Box (Rs. 519/-), (b) Sqn Colour T-shirt with ATS Logo (Rs. 176/-), (c) English Dictionary (Oxford) (Rs. 227/-), (d) Trainee cap with ATS Logo (Rs. 30/-), (e) Torch (Rs. 83/-), (f) Hanger Qty- 3 (Rs. 27/-), (g) Bucket (Rs. 127/-), (h) Plastic Mug (Rs. 12/-), (j) Bag / Satchel (Rs. 157/-), (k) Sqn Badge (Rs. 12.50/-), (l) Plastic Bottle (Rs. 10/-) (m) Polish White (Qty-02) (Rs. 39/-), (n) Polish Black-Wax (Qty-02) (Rs. 60/-), (o) Polish Black-Liquid (Rs. 40/-), (p) Other Miscellaneous Items – Rs.1200/-.
6. **Medium of Instruction.** During the training at BTI, the medium of instruction will be English. Therefore, you are required to brush up your knowledge in English by taking some extra coaching in the intervening period before your arrival, if required. A prior exposure to the basics of computers knowledge will be useful for your Service career.
7. **Daily Routine.** On working days, the trainees have to adhere meticulously to a daily routine from reveille (0430h) to lights off (2200h) to ensure all-round discipline and personality development.
8. **Academic Preparation.** On arrival to this institute, a Diagnostic Test (DT) & Trade Allocation Test (TAT) for your Trade Allocation would be conducted during 2nd week of your training. You will be required to give utmost importance to your academic preparation to pass the Mid Term & Final Test. Passing all relevant examinations during the training is mandatory requirement for allocation of trade.
9. **Training Curriculum (Academics & GST) and Physical Stamina.** Joint Basic Phase Training has been planned to inculcate Militarism, Jointmanship and prepare you for Trade Training. The training curriculum includes General Service Training (GST), Education [English & General Service Knowledge (GSK)], Basic Computer Training and Hindi. General Service Training consists of training in Drill, Endurance Training, PT & Games, Field Craft, Small Arms and other related topics. English and Hindi languages are taught to bring up all the trainees to the required standard of proficiency in these languages. In General Service Knowledge (GSK) the trainees are taught about the following: - (a) Relevant information regarding IAF, (b) History of IAF, (c) Air Force Law and Air Force Regulations. (d) General aspects of Health and Hygiene. (e) Airman Like Qualities (ALQ).

Apart from the education knowledge, Joint Basic Phase training is also focused on physical training so as to make you a robust Air Warrior. Your training schedule is quite hectic and includes physical activities to toughen your physique. You are expected to perform various physical activities during training such as running, sit-ups, push-ups, chin-ups, rope climbing etc. so that you achieve the desired physical standards required for the Service. If you would keep yourself in touch with running minimum 5-6 Kms and doing enough sit-ups, pull-ups & push-ups for at least a month continuously before arriving at BTI, you would find it easier to go through the training syllabus.
10. **Back Phasing.** If a trainee misses training for more than 20 cumulative working days for reasons beyond his control such as hospitalization / leave etc., his case is put up before the Station Review Board (SRB) for back phasing to a junior Intake.
11. **Poor Academic Performance & Cease Training.** If a trainee fails in any subject (GSK, Eng or GST) in any of the examination i.e. Mid Term Test (MTT), Final Test (FT), he is issued with a warning letter for his failure. **Any further failure in any subject will lead to Cease Training and Discharge after due procedure.** Before this, all trainees are given adequate opportunity to make the grade. Extra coaching is imparted to weak trainees through extra classes after working hours.

12. **Voluntary Discharge.** The trainee can opt for ‘**Voluntary Discharge**’ through proper channel in the following cases: -
(a) On grounds of improvement of self-career prospects. (b) On grounds of mal-adjustment to Air Force life (Unable to cope with rigorous and regimen of Service). (c) On compassionate grounds (If continued absence of trainee from his family will endanger lives of parents / dependents if they are seriously ill or cause financial loss etc.).
13. **Small Arms Training.** Each ab-initio trainee is introduced to small arms and range firing training at the mini range. All trainees are required to pass the tests that are conducted during the final exam.
14. **Guard / Patrolling Duties.** You will be detailed to perform guard duties (24 hrs) at various posts designated from time to time to learn the aspects of security and vigilance.
15. **Cases of Indiscipline.** Indiscipline cases will be dealt severely. Cease Training and Discharge, after due procedure, may be awarded to trainees who indulge in repeated breaches of discipline despite warnings.
16. **Secular Ethos.** IAF is very secular in its outlook. Trainees should respect all the religious practices and tenets. Forming of religious/linguistic/regional groups is strictly prohibited. Sikh personnel are permitted to have beard and moustache with proper beard net/hair fixture, provided they have the same during enrolment.
17. **Leave.** There is no leave for trainees during the 24 weeks training at BTI.
18. **Shramdan.** During the JBPT, as a part of the training, you are advised to keep the billet (living in area) Dining hall, training ground and faculty area always clean, to instill civic sense in you and to teach dignity of labour.
19. **Prohibited Items.** You are not permitted to use electrical and electronic equipment such as Camera, Iron, Heater, Transistor, TV, VCD, Mobile phone, Laptop etc. or bring valuables like gold ornaments. In case any of the prohibited items are brought along, when reporting at this Station, the same would be confiscated. Items like pornographic CDs / literature etc. are totally banned and strict action will be taken on defaulters.
20. **Taboos.** Smoking, Chewing Tobacco / Gutkha, use of any substances like Alcohol, Drugs etc., Mobile / Cell Phone, watching CDs / DVDs in Squadrons, all Civil and Criminal offences including Ragging, Eve Teasing / Disrespect to Ladies / Committing Theft / Cheating / Forgery / Misappropriation / Misuse of ATM card of fellow trainees / Lending and Borrowing of Money / Gambling / Betting / Willful Barrack damage and any kind of Violence/ Affray / Unnatural sexual acts are **STRICTLY FORBIDDEN** at this Station. Discussion on politics is prohibited. Service matters are not to be discussed with strangers / outsiders.
21. **Receiving Guests.** Since the training is fast paced, only in exceptional cases, blood relatives are allowed to meet the trainees during non-training hours. Some Guest Rooms are available where the relatives can stay for a maximum of two days. However, this is discouraged to avoid disturbing the mind of the trainees.
22. **Career Enhancement / Better Job Prospect.** While undergoing training you may not be permitted to appear in civil exams for your higher education qualification. However, you may be permitted to appear NDA / CDS exam by taking leave maximum of ten days, provided you had applied for the same prior to joining Air Force.
23. **Facilities Available at BTI.** Station Medicare Centre, Military Hospital, Post Office, State Bank of India, Sambra (Branch Code No. 1889), ICICI, AXIS and SBI ATM Counters, Unit Run Canteen, STD booths, Shopping Complex are the facilities available at this Station. The postal address of the Air Force Station is BTI C/O Airmen Training School, Belgaum, Post Office: Sambra, Dist: Belgaum, Karnataka – 591124. The STD Code is 0831 and the Air Force Exchange Numbers are 2562704, 2562705 & 2562706 and FAX number is 2562707.
24. **Opening of Bank Account.** State Bank of India (SBI) has designed a special account package named “**Defence Salary Package (DSP)**” to distribute the salary of all defence personnel including Indian Air Force. You will be required to open a Bank Account with State Bank of India on arrival at Airmen Training School, Belgaum. **You are required to submit any one of the identity proof i.e. PAN Card, Driving License, Aadhar Card, Passport, Voter Identity Card etc., at the time of reporting at Airmen Training School, Belgaum, for opening the Bank Account.**
25. **Education Qualification Documents.** You are required to carry original educational qualification documents and atleast five photo-copies of each document to complete your enrolments process. Also, you are to be in possession of additional qualification certificate in original such as Computers, ITI, B Ed etc. if any.
26. **Your recruitment is as an Airman and NOT (R) NOT as an Officer / Pilot / Navigator. As an Airman you will be deployed on ground-based jobs as per your pre-allocated or allocated trade at this Institute as per vacancy.**
27. **Joint Photograph of Parents:** You are requested to bring 06 copies (passport size) of Joint photograph of your parents.
28. **Conclusion** We are confident that this information would be of some help to you. We look forward to your safe arrival at BTI, Belgaum.